

Student Agreement – Academic Year 2016-2017

Introduction

This agreement sets out the relationship between the MEEES Consortium and its students. The intention is to provide a framework through which the MEEES Consortium and its students can work together to create a positive environment for learning and academic achievement.

1. Participation costs

The participation costs (i.e. tuition fees) that you are bound to pay the MEEES Consortium for the MEEES Programme are as stated on the MEEES website at the time of your application. The current costs are as follows:

- MSc in Earthquake Engineering (18 months): 4,000 Euro per semester
- MSc in Engineering Seismology (18 months): 4,000 Euro per semester
- MSc in Earthquake Engineering and Engineering Seismology (18 months): 4,000 Euro per semester

If you have a Partner Country Scholarship (as defined on the MEEES website) the participation costs are withheld from the monthly instalments of your scholarship, as described in Section 2 of this agreement.

If you have a MEEES-Consortium, MEEES-UGA, MEEES-PROTA or MEEES-Full Tuition Waiver scholarship, you will receive a full tuition waiver of the participation costs hence you are not required to pay tuition fees.

If you have a MEEES-Partial (3/4) Tuition Waiver you will be requested to pay 3,000 Euro within September 30th 2016.

If you do not have a scholarship or a tuition waiver you will be requested to pay the semester participation costs based on the following timetable:

- 1st instalment of 4,000 Euro to be settled within September 30th 2016
- 2nd instalment of 4,000 Euro to be settled within March 31st 2017
- 3rd instalment of 4,000 Euro to be settled within September 30th 2017.

2. Payment of scholarship

Partner Country Scholarship

This scholarship is only available to partner-country nationals, according to the definition of the European Commission described on the MEEES website.

The total scholarship for 18 months is max 37,000 Euro and will be paid as follows:

- A lump sum advance payment of 5,000 Euro for travel and installation costs will be paid within the first 45 days of the programme and a lump sum of 4,000 Euro will be paid within 12 months after the beginning of the programme;
- The participation costs (12,000 Euro for the programme) are withheld from the scholarships by the coordinators of the MEEES programme.
- The remaining of the scholarship is divided into 16 equal monthly instalments of 1,000 Euro which are paid directly into your bank account.
- Payment of the scholarship is bound to compiling and signing the Enrolment Form, the Student Agreement and the Scholarship Form 1 ("Erasmus Mundus", Scholarship Holder Declaration).

Consortium Scholarship

This scholarship type is available to applicants of any nationality. The total scholarship for 18 months is 9,000 Euro and will be paid with the following as follows:

- A full tuition fee waiver is applied to the participation costs.
- The scholarship is divided into 18 equal monthly instalments of 500 Euro which are paid directly into your bank account.
- Payment of the scholarship is bound to compiling and signing the Enrolment Form, the Student Agreement

and the Scholarship Form 1 ("Erasmus Mundus", Scholarship Holder Declaration).

MEEES-UGA Scholarship

This scholarship type is available to applicants of any nationality spending two semesters at the University of Grenoble Alpes. The total scholarship for 18 months is 9,000 Euro and will be paid as follows:

- A full tuition fee waiver is applied to the participation costs.
- A lump sum advance payment of 3,000 Euro will be paid around September 30th 2016 and a lump sum of 3,000 Euro will be paid around early December 2016
- Furthermore, during the second semester (internship) the student will be allocated an hourly stipend from the lab. The internship lasts between 4 and 6 months.
- Payment of the scholarship is bound to compiling and signing the Enrolment Form and the Student Agreement, as well as providing valid bank coordinates to the local MEEES secretariat in Grenoble.

MEEES-PROTA Scholarship

This scholarship type is available to applicants of any nationality spending two semesters at the Middle East Technical University. The total scholarship for 18 months is 9,000 Euro and will be paid as follows:

- A full tuition fee waiver is applied to the participation costs.
- The scholarship is divided into 18 equal monthly instalments of 500 Euro which are paid by PROTA directly into your bank account.
- Payment of the scholarship is bound to compiling and signing the Enrolment Form and the Student Agreement, as well as providing valid bank coordinates to the local MEEES secretariat in Ankara.

3. Insurance scheme

The MEEES consortium will cover compulsory insurance for all MEEES students through the participation costs.

The insured period starts on August 17th 2016, i.e. the year when the student starts the programme and ends on July 31st 2018. Upon enrolment every student receives his/her personal insurance card, which states the terms of the coverage.

4. Obligations of MEEES Consortium

The MEEES Consortium undertakes to provide you with the tuition and learning support facilities and other services associated with your programme with reasonable care and skill.

The MEEES Consortium will use all reasonable means to deliver the programme in accordance with the description on the MEEES Website for the academic year for which you begin the programme. However, the Consortium shall be able to make reasonable variations from time to time to the services and facilities provided.

All the partners of the MEEES Consortium will assist you as much as possible with a number of common issues, such as visa and housing support, administrative support by International Office, academic tutoring/mentoring mechanisms, local language courses, access to on-site and online learning facilities.

5. Your obligations

You must comply with the obligations under this Agreement and with any reasonable instructions issued to you from time to time by or on behalf of the University.

You are required to:

- Attend compulsory lectures, courses, tutorials, examinations and other activities which form part of your programme, subject to absence for medical or other agreed reasons;
- Submit by required deadlines coursework and other assignments required for your programme, subject to exceptional circumstances such as illness;
- Reach the level of academic attainment required for your programme as described in the MEEES Handbook;
- Complete all assessments with academic integrity, and not to engage in any cheating or irregularities of a similar character, for example copying, acts of plagiarism, using unfair means, acting dishonestly in any assessments, and using prohibited materials in examinations;
- Conduct yourself in an orderly manner, both in your academic and recreational activities, while in attendance

- at any of the institutions of the MEEES Consortium or engaged in any activity related to the programme;
- Fulfil all your financial obligations (e.g. paying accommodation, returning books on loan and so on);
 - Consult your MEEES email account regularly as it is used as a major source of communication by the MEEES Consortium;
 - Study and comply to any other rules and regulations within the MEEES Handbook.
 - Participate in programme surveys/evaluations, as well as join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu>).

6. Your Study Plan

You are expected to respect your planned and approved study path, as stated in your application form as well as in the admission letter. On an exceptional basis, justified modifications to this Plan of Studies may be accepted by the MEEES Consortium.

7. Deadlines for Master's Project

You should identify which type of Master's Project (industry or research-based) that you intend to undertake by January 15, 2017 if you are enrolled on the programme for Study Plan 1 and by July 15, 2017 if you are enrolled on the programme for Study Plan 2.

8. Examination and grading system

All courses will be examined through assignments and written examinations; the weight of examinations is typically not less than 50%. All courses will be graded locally and then the grades will be transformed to an ECTS grade. Both grades are provided to you in a Diploma Supplement, along with a description of the ECTS credit and grading system.

9. Declaration of additional funding

You must declare the source and amount of any additional scholarship that you are receiving or will receive during the 18 months period that you enrolled on the MEEES programme.

10. Termination of Agreement

This Agreement will terminate 18 months from the date of signature, unless you withdraw from the MEEES programme prematurely (through written communication) or are dismissed from the programme, upon which the Agreement will end automatically.

11. Online resources

Additional information on the MEEES programme can be found at www.meees.org.

Printed Name

Signature

Date